

Services Committee - Guildhall Budget 2023-24
Saltash Town Council
For the month ended 31 January 2024

Account	Actual YTD 2023/24	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Guildhall Operating Income										
Guildhall Income										
4200 GH Income - Guildhall Bookings	1,916	0	0	10,261	2,127	8,134	2,371	2,544	2,730	2,929
4201 GH Income - Guildhall Refreshments	342	0	0	257	231	26	249	267	287	308
4206 GH Income - Guildhall Misc Property Income	4	0	0	232	4	228	5	5	6	6
Total Guildhall Income	2,262	0	0	10,750	2,362	8,388	2,625	2,816	3,023	3,243
Total Guildhall Operating Income	2,262	0	0	10,750	2,362	8,388	2,625	2,816	3,023	3,243
Guildhall Operating Expenditure										
Guildhall Expenditure										
6400 GH Rates - Guildhall	8,608	0	100	9,808	9,899	9	10,622	11,397	12,229	13,122
6401 GH Water Rates - Guildhall	517	0	0	847	427	420	909	975	1,047	1,123
6402 GH Gas - Guildhall	3,819	0	0	6,500	1,666	4,834	5,551	5,956	6,391	6,858
6403 GH Electricity - Guildhall	4,078	0	(2,100)	13,000	7,581	3,319	6,066	6,509	6,984	7,494
6404 GH Fire & Security Alarm - Guildhall	743	0	0	1,396	915	481	1,498	1,607	1,725	1,851
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	0	500	1,129	946	683	1,212	1,300	1,395	1,497
6409 GH Boiler Service & Maintenance	463	0	0	1,135	0	1,135	1,218	1,307	1,402	1,505
6410 GH General Repairs & Maintenance	2,838	0	1,500	2,838	3,076	1,262	3,046	3,268	3,507	3,763
6411 GH Entertainment Licenses	0	0	0	1,000	0	1,000	1,073	1,151	1,235	1,326
6412 GH Lift Service & Maintenance	3,691	0	0	3,303	2,415	888	3,632	3,897	4,182	4,487
6413 GH Refreshment Costs - Guildhall	133	0	0	414	169	245	445	477	512	550
6414 GH Equipment - Guildhall	176	0	0	1,108	0	1,108	1,189	1,276	1,369	1,469
6418 GH Professional Fees	1,950	0	0	10,000	600	9,400	10,730	11,513	12,354	13,256
6420 GH Legionella Risk Assessment (Guildhall)	385	0	0	500	210	290	0	0	0	0
Total Guildhall Expenditure	28,672	0	0	52,978	27,904	25,074	47,191	50,633	54,332	58,301
Guildhall Staffing Expenditure										
Guildhall Staffing Expenses	218	0	0	454	83	371	488	524	562	603
6678 ST GH Staff Training (Guildhall)	76	0	0	565	0	565	607	651	699	750
Guildhall Staffing Costs	22,634	0	249	37,386	21,791	15,844	56,239	59,052	62,004	65,104
Total Guildhall Staffing Expenditure	22,928	0	249	38,405	21,874	16,780	57,334	60,227	63,265	66,457
Total Operating Expenditure	51,600	0	249	91,383	49,778	41,854	104,525	110,860	117,597	124,758
Total Guildhall Operating Expenditure	51,600	0	249	91,383	49,778	41,854	104,525	110,860	117,597	124,758
Total Guildhall Operating Surplus/ Deficit	(49,338)	0	(249)	(80,633)	(47,416)	(33,466)	(101,900)	(108,044)	(114,574)	(121,515)
Guildhall EMF Expenditure										
6470 GH EMF Guildhall Maintenance	7,290	60,303	0	20,000	335	79,968	0	6,500	6,500	6,500
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	11,660	739	0	15,399	0	0	0	0
Total Guildhall EMF Expenditure	7,290	63,303	11,660	20,739	335	95,367	0	6,500	6,500	6,500
Total Guildhall Expenditure (Operational & EMF)	58,890	63,303	11,909	112,122	50,113	137,221	104,525	117,360	124,097	131,258
Total Guildhall Budget Surplus/ (Deficit)	(56,627)	(63,303)	(11,909)	(101,372)	(47,751)	(128,833)	(101,900)	(114,544)	(121,074)	(128,015)

To/From Reserves & Budget Virements 2023/2024

1. Virement from General Reserves to Guildhall Staffing Costs - £249 - PE 99/22/23
2. Virement from General Reserves to 6696 ST GH EMF Staff Contingency - £11,660 - FTC 58/23/24
3. Virement from 6403 Guildhall Electricity to 6400 Guildhall Rates - £100 - SE 51/23/24

NOTE: The budget report has been updated with the Precept figures for 2024/25